



**MMEP Board of Directors
June 18, 2009
12:30 p.m. – 3:00 p.m.
Robbinsdale Area Schools**

MINUTES

Members Present: **Stephanie Crosby** (Chair), Robbinsdale Area Schools; **Lydia Lee** (Treasurer), Minneapolis Public Schools; **Stanley Brown**, Hopkins Public Schools; **Diane Cowdery**, Pacific Educational Group, Inc.; **Tyrize Cox**, Robbinsdale Area Schools; **Jamie Edwards**, Mille Lacs Band of Ojibwe; **Leann Enninga**, Community Member, Greater MN; **Jackie Fraedrich**, Community Member; **Dolores Fridge**, Medtronic; **Danielle Grant**, Minneapolis Public Schools; **Nadine Haley**, Metropolitan State University; **Keith Lester**, Brooklyn Center Schools; **Mike Lopez**, MnSCU; **Shaun Manning**, Dunwoody College of Technology; **Avelino Mills-Novoa**, St. Cloud State University; **Elona Street-Stewart**, Saint Paul Public Schools; **Carl Wahlstrom**, EMID; and **Karen Woodward**, Integral Consulting, Inc. and Saint Paul Public Schools Foundation

Board Representatives: **Sunny Kase** (David Laird, Jr.), Minnesota Private College Council

Guests: **Stan Mack**, Robbinsdale Area Schools; **Mary Lou Dresbach**, Minnesota Office of Higher Education

Staff: **Carlos Mariani Rosa**, **Jennifer Godinez**, **Emmanuel Dolo**, **Amanda Ziebell-Finley**, **KaaBao Yang**, and **Sue Xiong** (student intern)

1. **Welcome and Introductions** Stephanie Crosby, Chair
• **Stan Mack**, superintendent, Robbinsdale Area Schools

Stephanie Crosby called the meeting to order at 1:09 p.m. Stan Mack, who is retiring at the end of June 2009, spoke about his future plans. All present made introductions. Carlos and Jennifer presented Stan with framed MMEP logo.

2. **Expression of our Values** Shaun Manning

Shaun Manning read the poem "We Are American."

3. **Consent Agenda** Stephanie
a) Approval of Agenda
b) Approval of March 12, 2009 Board minutes
c) Approval of May 21, 2009 Executive/Finance minutes
• Motion to approve Consent Agenda

A motion was made to approve the agenda

M/S/P

Jackie Fraedrich/Keith Lester

A motion was made to approve the March 12, 2009 Board minutes

M/S/P

Dolores Fridge/Elona Street-Stewart

A motion was made to approve the May 21, 2009 Executive/Finance minutes

M/S/P

Danielle Grant/Diane Cowdery

4. **Current Financial Reports** Carlos Mariani Rosa and
Jennifer Godinez
• Motion to approve May 31, 2009 financial statements

A motion was made to approve the Current Financial Reports

M/S/P

Shaun Manning/Lydia Lee

Next meeting of the Board: Sept. 17, 2009

5. **Highlights of 08-09** Carlos
• Motion to accept MMEP CORE Work Plan 08-09 Results Jennifer

A motion was made to accept the Core Work Plan 08-09 Results

M/S/P

Nadine Haley/Elona Street-Stewart

6. **2009-2010 Work Plan** Carlos
• Motion to adopt 2009-2010 work plan Jennifer
Executive Committee

Some members asked why our Advocacy work was not a separate entry as it had been in year's past. Carlos mentioned that advocacy is imbedded in nearly all the work of MMEP but that a draft can be formatted to show that more clearly.

A motion was made to accept the adopt 2009-2010 Work Plan

M/S/P

Leann Enninga/Dolores Fridge

7. **2009-2010 Budget** Carlos
• Motion to adopt 2009-2010 budget Jennifer
Executive Committee

Members engaged in discussion about the proposed 2009-10 Budget. The 3% cost-of-living allowance for staff that was built into the budget raised concerns from some members on how COLAs would be perceived by foundations and some Partners who are struggling with the current national economic crisis. Others pointed out that budgeting for the possibility and actually awarding the increase are two different things. Carlos confirmed that all staff increases are approved by the Executive/Finance committee and brought to the Board for approval.

A motion was made to approve the proposed 2009-10 budget.

M/S/P

Nadine Haley/Mike Lopez

8. **Executive Director's Report** Carlos
• Motion to accept executive director's report

Carlos gave a written and oral presentation.

A motion was made to accept the Executive Director's Report

M/S/P

Dolores Fridge/Diane Cowdery

9. **Associate Director's Report** Jennifer
• Motion to accept associate director's report

Jennifer gave a written and oral presentation.

A motion was made to accept the Associate Director's Report

M/S/P

Tyrize Cox/Nadine Haley

10. **Program Reports**
a) Research Emmanuel Dolo
b) Covenant Shawn Lewis
c) African American Males Education Advisory
d) Academic Enrichment Guide Amanda Ziebell-Finley
e) MCAN – College Access
• Motion to accept program reports

Emmanuel, Shawn and Amanda gave written and oral presentations.

A motion was made to accept the Program Reports

M/S/P

Mike Lopez/Stanley Brown

Next meeting of the Board: Sept. 17, 2009

11. **Development Reports**

- a) Fund Development Jennifer
- b) Membership Carlos/Caren Custer
 - Motion to accept development reports
 - Motion to adopt changes in membership framework

Time had run short and no verbal recap of the Fund Development Report was offered. Instead, a concise discussion of changes to membership campaign was shared. No longer will membership be differentiated between MMEP and MCAN. Going forward all members will be MMEP members and receive benefits across K-16 pathway. Basic and premium levels denote that premium members receive additional hardcopies of reports and briefs, and more discounted registrations per event. Karen Woodward offered slight design suggestions to the membership card. Members present requested that staff offer a clear definition of Partners and members.

A motion was made to adopt the changes in the membership framework.

M/S/P

Jackie Fraedrich/Nadine Haley

12. **Office Operations Report**

- Motion to accept office operations report Caren

Due to time constraints discussion of the written Office Operations Report was bypassed.

13. **Old Business**

- Motion to adopt Auditor recommended governance policies Stephanie

At the March 12, 2009, MMEP Board Meeting, members present requested more time to review the Auditor Recommended Governance Policies. Stephanie shared that hardcopy packets were mailed to all members, and that the comment period had been 2 months. She also called attention to the fact that members had received additional reminders via e-mail about the open commentary period. No discussion was offered.

A motion was made to adopt the Auditor Recommended Governance Policies.

M/S/P

Jackie Fraedrich/Karen Woodward

14. **New/Other Business**

All

- a) Audit considerations
 - Motion to request Executive Committee make recommendation about agency need to file an audit and full 990
- b) Board Retreat
- c) NIEA

a) Carlos shared written memo posing the option for the MMEP Board to forego a full audit of finances this year based on recent MN Attorney General rules raising the income/expense thresholds for mandating such audits. The Board agreed to ask the Executive Committee to make a recommendation on action.

b) Board Retreat to be held in August with a focus on anti-racism

c) Elona Street-Stewart directed members' attention to the sample letter of support for NIEA Conference that had been distributed. MMEP acted as the fiscal sponsor of the 25th Anniversary Conference and has since held the proceeds of said conference in an interest-bearing account. Elona made the request that MMEP offer a letter of support to the NIEA Conference Planning Committee urging the approval of Minnesota as site of 2014 conference. Elona and Jackie Fraedrich mentioned that if Minnesota is approved an additional request for release of held NIEA funds will be offered to the Board.

A motion was made to approve writing a letter of support of the 2014 NIEA Conference being held in Minnesota.

M/S/P

Nadine Haley/Tyrize Cox

Adjournment

Stephanie

There being no additional business a motion was made to adjourn the meeting at 3:37 p.m.

M/S/P

Elona Street-Stewart/Tyrize Cox

Next meeting of the Board: Sept. 17, 2009