

**MMEP Board of Directors
December 13, 2007
Saint Paul, MN**

Meeting Minutes

Present: Vanessa Abanu, Jeremiah Ellis, Leann Enninga, Dolores Fridge, Danielle Grant, Lydia Lee, Keith Lester, Mike Lopez, Wm. Tex Ostvig, Raul Ramos, Elona Street-Stewart, Karen Woodward

Staff: Carlos Mariani, Jennifer Godinez, Mona Harris, Caren Custer

Guests: Roz Allyson, CPA, Mahoney Ulbrich Christiansen & Russ, P.A., Gladys Chuy, Phillip Miner

1. **Welcome and Introductions** Elona Street-Stewart, Chair

Meeting called to order at 1:15 p.m.

2. **Expression of our Values** All
3. **Consent Agenda (*Action Requested*)** Elona Street-Stewart
Tex Ostvig
- a) **Approval** of Agenda
 - b) **Approval** of June 21, 2007 Minutes
 - c) **Approval** of July 25 and Sept. 7, Executive/Finance Committee Minutes
 - d) **Approval** of current finance report

Moved/Seconded: Keith/Danielle

Motion to pull Finance Report for separate consideration but to accept remaining Consent Agenda items.*

Motion Passed

Moved/Seconded: Lydia/Rául

Motion to accept Financial Report

Motion Passed

**The July 25, 2007, Executive Committee meeting notes incorrectly identified Lydia Lee as "Valerie Lee," the minutes will be amended to correctly reflect her name.*

4. **Addition of new Board Member**
- a) **Make a motion** to seat Ursula Mejia-Melgar, General Mills, Inc., as board member from Business sector.

Moved/Seconded: Dolores/Mike

Motion to approve seating Ursula Mejia-Melgar, General Mills, as new Board Member from the business sector.

Motion Passed

5. **Election of Officers** Elona Street-Stewart
- a) **Motion to elect:** Chair, Vice-Chair, Treasurer, and Secretary for 2007-2008

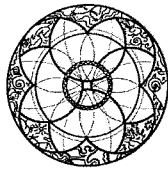
No additional nominations were offered, all were in favor as continuing with current officers.

6. **2006-2007 Audit** Mahoney Ulbrich Christiansen & Russ, P.A.
- a) **Motion:** To accept the 2006-2007 Auditor's Report and Management Letter and authorize audited figures to be used for filing of IRS 990 Report and Related Documents

Moved/Seconded: Mike/Rául

Motion: To recommend to the Board acceptance of the 2006-2007 Auditor's Report and Management Letter and to authorize Audited figures to be used for filing the IRS 990 Report and related Documents.

Motion Passed



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7. **Activities Report**

Motion: To accept the following written reports:

- Executive Director's Report (Action Requested) Carlos Mariani Rosa
- Program Reports (Action Requested) Mona Harris
- Research Updates and Discussion Bob Poch, Carlos
- MCAN Report (Action Requested) Jennifer Godinez

Moved/Seconded: Dolores/Rául
Motion to accept written Activities Report
Motion Passed

8. **Strategic Presentation**

Carlos, Jennifer, Mona

- a) **Motion:** To receive PowerPoint presentation of next type of work based on present success and the Board's strategic summer retreat.

Moved/Seconded: Jeremiah/Mike
Motion to receive PowerPoint presentation of next type of work
Motion Passed

9. **Working Group Reports (Standing Items)**

- a) Membership Update Susan Herridge
b) Fund Development
c) Communications Plan and Update

10. **New and/or Other Business**

- a) Sponsorship Request,
Motion: To support Organizing Apprenticeship Project's (OAP) *Legislative Report Card on Race Equity*
- b) Board Retreat Follow Up,
Motion: To receive written notes of summer retreat and executive director's translation
- c) Board Calendar
Motion: To adopt Board Calendar for 2008

The Executive Committee will review the request from OAP and report back to the Board. No objections to the Board Summer Retreat minutes were raised, voices of acceptance for minutes. The Board Calendar for 2008 will be amended to reflect rescheduled meeting dates and times the updated version will be transmitted via e-mail to Board members.

11. **Adjournment**

Elona Street-Stewart

Moved/Seconded: Karen/Elona
There being no new business a motion was made to adjourn at 3:45 p.m.
Motion Passed